



HADDON TOWNSHIP BOARD OF EDUCATION

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5111.01. Tuition for Non- Resident Students

The Haddon Township Board of Education is authorized by N.J.S.A. 18A:38-3 to admit students who are not residents of Haddon Township to the Haddon Township School District upon such terms and conditions as the Board of Education may establish.

Enrollment in the Haddon Township School District by non-resident tuition students is a privilege, not a right. For the purpose of encouraging academic and social interaction and to increase classroom enrollment, the Board agrees to accept non-resident students in grades One through Twelve at the Haddon Township School District.

Any child not eligible to attend school in the Haddon Township School District pursuant to N.J.S.A 18A:38-1 shall be considered a non-resident student.

A. Non-resident students may be admitted on a tuition basis under the following procedures:

1. The Superintendent will determine availability of acceptance of non-resident tuition students based on current size of classes, availability of resources, programs and services and the overall best interests of the School District. The Superintendent or designee shall respond to all parent inquiries.
2. The Principal of each respective school will review all applications for admission and interview the applicants along with the Assistant Superintendent for Curriculum and Instruction and/or the Supervisor of Special Services.
3. Staff members shall give all applicants fair and equitable consideration in accordance with existing Board policies. Academic testing may be administered as part of the application process.
4. All prior school records shall be presented upon request including, but not limited to: health records, report cards, state test scores, other standardized test scores, discipline records and attendance records.
5. The applicant will submit letters of recommendation from an administrator of the school last attended.
6. A copy of the applicant's birth certificate will be provided.
7. If accepted, a completed Non-Resident Tuition Student Contract and a non-refundable \$500.00 deposit must be remitted to the School Business

Administrator/Board Secretary within ten (10) days of written notification of acceptance.

- B. Tuition for all enrolled non-resident students in grades First through Twelfth shall be according to a schedule set established by the Board that may be modified from time to time. Tuition rates and late payment fees will be established annually.
- C. Tuition payments will be made either in one lump sum payment due by September 1st, or in two installments on September 1st and February 1st. The first payment must be paid before the student enters the school. A \$50.00 late fee will be assessed if the payment is not received by the 30th day of the month in which it is due. The \$50.00 late fee will be assessed and continue to accrue for each month until such time as payment is received in full for any delinquent tuition payment and any late fees incurred to date. In the event of non-payment of any charge or fee when due, the non-resident tuition student's enrollment may be canceled and the student shall be withdrawn from the Haddon Township School District immediately upon notice from the Superintendent. In addition to removal, the Board reserves the right to pursue all legal remedies available to collect any tuition and/or fees that are due. The parent will be responsible for any attorney fees and costs necessitated by any collection efforts.
- D. The parent(s)/guardian(s) may withdraw the non-resident tuition student at any time. Appropriate student records will be forwarded to any school chosen by the parent. A final tuition bill be calculated upon removal. Once the school year begins, tuition refunds will be made on a quarterly basis. Should the non-resident tuition student attend school during any portion of a quarter (one day or more), the full tuition for that quarter is owed and no portion of that quarter's tuition will be refunded.
- E. The Board reserves the right to withdraw non-resident tuition enrollment status from any student admitted under this Policy for academic, attendance or disciplinary reasons or failure to pay tuition. If this occurs, the home district of the student will be notified.
- F. Non-resident tuition students are admitted under the expectation that their educational needs can be addressed within the amount of tuition they are asked to pay. Should it be determined at any time that this is not so, the Board reserves the right to withdraw non-resident tuition students or request supplemental fees for the program.
- G. The parents of non-resident tuition students will be responsible for transportation at their sole expense.
- H. Non-resident tuition students shall maintain appropriate academic, attendance and behavior standards and adhere to school disciplinary requirements set forth in the applicable student code of conduct. In the event a student fails to do so, the Superintendent may terminate the enrollment of the student upon written

notice. Such decision is final, and cannot be appealed to the Board. No notice of ineligibility or Board hearing under the provisions of N.J.A.C. 6A:22-4.2 *et seq.* is required.

- I. Educational services offered to non-resident tuition students admitted under this Policy are only offered in the general educational setting. General educational services are defined as those that do not require Child Study Team evaluation, classification and programming, as well as instruction by a special education teacher or any related services. The Board is unable to offer special education services or programs to a non-resident tuition student. General education services also include those given to a student who is able to function in the school environment without modification or supports under Section 504 which incur any additional costs. If home instruction is required, all costs for this would be paid separately by the parents, in addition to regular tuition.
- J. Re-admission in the next school year is not automatic. If there remains room in the grade into which the student would go in a successor year, the student may apply for re-admission. Re-admission for the next school year is contingent upon all tuition for the preceding year being paid in full and the affirmative recommendation of the Principal of the school following his/her review of academic progress, attendance and student behavior.
- K. The Superintendent shall report to the Board from time to time regarding the non-residential tuition program and the Board shall evaluate the same during the first quarter of each calendar year.
- L. Non-resident tuition admission decisions will be made according to Board policy by the Superintendent of Schools and approved by the Board of Education. All acceptance decisions are final.
- M. For any disciplinary proceeding, the parent(s)/guardian(s) may appeal the suspension to the Superintendent, whose decision will be final.

Adopted: May 20, 2021