

# Haddon Township Public Schools

## Emergency Virtual/Remote Instruction Plan

### School Year 2021-2022

In April 2020, Governor Murphy issued an executive order that became P.L.2020, c.27. This law provides for the continuity of instruction in the event of a public-health-related district closure so that LEAs can utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. In order to provide transparency and ensure that New Jersey students continue to receive high quality, standards-based instruction, each school district, charter school, renaissance school project and Approved Private School for Students with Disabilities (APSSDs) must annually submit its proposed program for virtual or remote instruction (plan) to the Commissioner of Education. ***This plan would be implemented during a district closure lasting more than three consecutive school days due to a declared state of emergency, declared a public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.***

A superintendent must consult with the board of education, if practicable, prior to implementing the school district's plan of virtual or remote instruction. A day of virtual or remote instruction, if instituted under a plan approved by the Commissioner of Education, is considered the equivalent of a full day of school attendance for the purposes of meeting State and local graduation requirements, awarding of course credit, and such other matters as determined by the Commissioner of Education.

### **Instructional Plan**

Quality and continuity of instruction will continue to be of paramount importance in the event of a district closure and the need to shift to virtual/remote instruction due to a public health-related issue.

#### **Instruction**

- Students and teachers will start and end their day at their regular time. The student instructional day will continue to be:
  - Preschool AM 8:30-11:00 / PM 12:30-3:00
  - Preschool Disabilities Class (PSD) AM 9:00-11:30
  - Kindergarten AM 8:30-11:00 / PM 12:30-3:00
  - Elementary (grades 1-5): 8:30-3:00
  - Middle School: 8:20-3:00
  - High School: 7:40-2:25
- Students and teachers will follow their in-person schedules.
- Students in grades 3-12 will use their district-issued iPad, while students in grades preschool-2 will use a personally owned device to receive instruction via Zoom. Should a student not have access to a device, one will be provided by the district.

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- Teachers will utilize Seesaw (PK-5) or Google Classroom (6-12) as the platform for posting assignments and communicating with students and families.
- Support services (ex. related services, special education) teachers will utilize their own Seesaw and Google Classroom platforms as well as Zoom sessions to service students.

**Internet/Device Access**

- The district's technology trouble ticket system will be used for parents to communicate their technology-associated needs.
- Students in need of internet access will be issued a hotspot.
- Students that do not have access to an individual computing device will be provided with a district-owned iPad.

**Special Education and Other Services**

In order to continue to provide services for students during a public health-related district closure, the following plans have been developed.

**Child Study Team Meetings**

- CST-related meetings will be held virtually through Zoom.
- Attendee rosters from teleconference platform will be used for attendance documentation.
- Evaluations will continue to be conducted in person as long as safety and health protocols can be followed.

**Instruction**

- In-Class Support/Replacement Classes
  - Special education teachers will follow the instructional plan for general education students.
  - Special education teachers will use Seesaw or Google Classroom to post modified assignments as needed for individuals or groups.
  - Hard copies of lessons/activities will be made available as needed.
- Self-Contained Classes
  - Ongoing communication will continue with teachers, BCBA, therapists, and parents based on a student's IEP
  - Continued collection of data (behavior plans, progress towards goals and objectives) will be on-going wherever possible
  - Individualized instruction will continue to be provided within the parameters of the health and safety protocols currently in effect.

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**Delivery of Services**

- Behavior Analysts
  - Will continue to support teachers with planning for maintenance of skills, updating programs, collection of data
  - Will maintain parent contact to review progress of behavior at home and consult with parents to support the student's educational program.
  - Provide ongoing paraprofessional training
- Speech-Language Services, Occupational/Physical Therapy, Counseling, and Social Skills
  - Lessons, activities, and related materials can be posted through Seesaw and Google Classroom.
  - Teletherapy to be provided to the greatest extent possible for all therapy sessions.
- Structured Learning Experiences
  - Structured learning experiences will be limited during school closures but will continue to occur to the greatest extent possible.
- Paraprofessionals
  - Will provide support to students in whole class and breakout sessions within Zoom sessions per the student's IEP
  - Will provide organizational and behavioral support per the student's IEP.
  - Behaviorally trained aides may be utilized in-person as part of the remote learning program following the health and safety protocols currently in place.
- Home Instruction
  - Students on home instruction may continue with their current home instruction program or will be included in the Google Classrooms and online classes as per their school schedule and participate in a district class
  - In-person Home instruction will be continued during remote learning where feasible following health and safety protocols.

**Nurses**

- Track staff illness during closure and report to the local health department
- Continue to monitor NJDOH, CDC, WHO guidelines regarding COVID 19
- Assist community-wide efforts to support families in need at this time.

**School Counselors/SAC**

- Monitor student attendance and engagement
- Maintain contact with students at-risk and their families
- Providing strategy-based tools for students that they can work on at home
- SACs and counselors reaching out to students regularly

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**Meal Service Plan**

In order to continue meal service for students during such a period, we have developed the following plan in association with the district's food service management company, Nutri-Serve.

**Breakfast and Lunch Programs**

- Free meals will continue to be available for all students
- In the event of a district closure, parents will complete an online Google order form, and meals will be prepared and distributed once per week on Tuesdays between 11-1 at the High School Cafeteria.
- Nutri-Serve would be responsible for inputting the daily meals into the point of sale system and maintaining proper edit check reports for each of the days that the meals were appropriated for. This will allow for the meals to be reimbursed through the monthly report submitted to the State via the SNEARS portal.